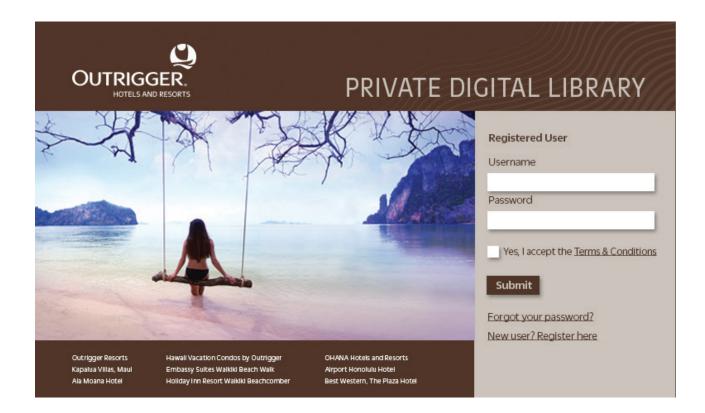


## Private Digital Library

Powered by Leonardo, the industry leader in online digital asset management and distribution

We are proud to launch Outrigger Hotels and Resorts' new Private Digital Library with the following enhanced features:

- Digital assets have been renamed and reorganized to help finding what you need, easier and faster
- Images now available in:
  - Custom dimensions and resolutions
  - Multiple file formats (i.e. bmp, jpg, tif, gif, png)
  - Email and FTP download links
  - Do-It-Yourself cropping
- Online Help/Support Desk
- Fully integrated with VScape and VNetwork The largest, most universally accepted online digital asset distribution network for the global travel industry



## **ENTERING THE PRIVATE DIGITAL LIBRARY**

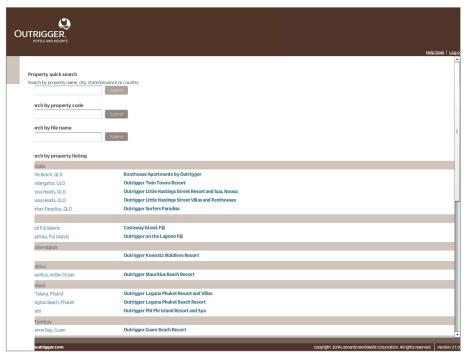
The Private Digital Library (PDL) can be accessed at: http://pdl.outrigger.com

New users will need to select the 'New user? Register here' link and enter the registration information to proceed to enter the Outrigger PDL.

Those that can access VScape can use their current VScape username and password to enter the Outrigger PDL.



Once logged in, our properties will be listed. An example of the screen you would see can be found below:



Select the property you wish to view the media for. The following screen will display all the media available for download.



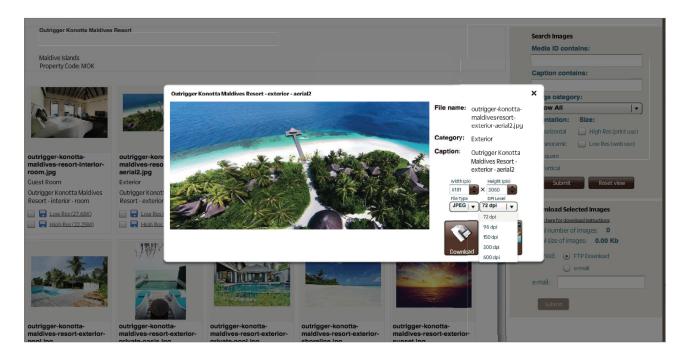


## FROM THIS SCREEN, YOU CAN

- 1. Download all media
- 2. Download individual low resolution or original resolution sized images
- 3. Scroll through the pages of images
- 4. Search for images by Media ID or caption
- 5. Filter the list of images based on VScape Category, Orientation of the image or Size of the image
- 6. Set the method for Download FTP or email.

There are additional cropping tools that can be used when you click on a specific image whereby you can:

- Set the width / height of the image
- Set the file type JPG, TIF, BMP, PNG, GIF, PSD or PDF
- Set the Dots-per-Inch (DPI) level 72, 96, 150, 300 or 600 dpi



## **SUPPORT**

For additional support, the Leonardo Support Desk is always available to answer any questions that may arise. Questions may be directed to Support@Leonardo.com



